

## TERMS AND CONDITIONS FOR TRADERS AT UWC ATLANTIC SUMMER FAYRE

### 1. General Information

- 1.1 These terms and conditions apply to all traders who hire a pitch at the Summer Fayre, UWC Atlantic, St Donat's Castle (hereinafter referred to as "the Fayre").
  - 1.2 By booking a pitch, you agree to comply with these terms and conditions. Failure to adhere may result in exclusion without refund.
  - 1.3 The Fayre is organised by UWC Atlantic College, hereinafter referred to as "the organiser."
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### 2. Booking and Payment

- 2.1 All bookings must be made through the official application form found on our website.
  - 2.2 Payment must be made in full within 10 working days of the date of invoice to secure the pitch.
  - 2.3 Pitches are allocated on a first-come, first-served basis.
  - 2.4 Refunds will only be provided in cases of cancellation by the organiser.
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### 3. Trader Responsibilities

- 3.1 Traders must ensure their products meet all legal and safety requirements, including food hygiene standards where applicable.
  - 3.2 All traders must hold valid insurance, including Public Liability Insurance, with a minimum coverage of £1,000,000 (one million). Proof of insurance must be provided upon request.
  - 3.3 Traders are responsible for keeping their pitch area clean and tidy throughout the event and must remove all waste at the end of the day.
  - 3.4 Electrical equipment brought by traders must be PAT tested and safe for use.
  - 3.5 Traders must arrive for setup between the 7am-9am. Late arrivals may be denied entry.
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### 4. Pitch Allocation and Setup

- 4.1 Pitches are allocated by the organiser and may not be moved or swapped without prior

consent.

4.2 The dimensions of the allocated pitch are stated on booking. Any additional space required must be agreed upon in advance.

4.3 Indoor pitches include a 6ft trestle table and chair. Indoor traders must provide their own equipment, including table cloths. No equipment is provided for outdoor traders. Outdoor traders must provide their own equipment including tables and gazebos, unless otherwise stated.

4.4 No amplified music or loud noise is permitted without prior approval.

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## **5. Cancellation and Refund Policy**

5.1 Cancellations by traders must be made in writing at least 4 weeks before the event to be eligible for a refund.

5.2 The organiser reserves the right to cancel the event due to unforeseen circumstances, in which case traders will receive a full refund.

5.3 The organiser is not liable for any losses incurred by traders due to event cancellation.

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## **6. Food and Drink Traders**

6.1 All food and drink traders must comply with local food hygiene regulations and provide proof of registration with their local authority.

6.2 Traders must display allergen information clearly for all food and drink items.

6.3 UWC Atlantic operates a nut-free campus. All food supplied, sold, or consumed at the event must be nut-free.

6.4 Alcohol may not be sold for consumption at the event.

6.5 Alcohol may be sold as gift packs with prior consent. Traders must hold a valid license and provide proof to the organiser.

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## **7. Health and Safety**

7.1 Traders must adhere to all health and safety regulations and guidelines provided by the organiser.

7.2 Open flames (e.g., for cooking) must be approved in advance and must comply with fire safety standards. Open flames are not permitted indoors.

7.3 Traders are responsible for ensuring that their setup does not pose any risk to others.

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## **8. Liability**

8.1 The organiser accepts no liability for damage, loss, or theft of trader property.

8.2 The organiser is not responsible for any injuries sustained by traders or their staff during the event.

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## **9. Prohibited Items**

9.1 Traders may not sell any illegal, counterfeit, or unsafe goods.

9.2 Items deemed inappropriate by the organiser must be removed immediately.

9.3 Organisers are not permitted to sell alcohol without agreed consent from the organiser.

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## **10. Compliance and Enforcement**

10.1 The organiser reserves the right to remove any trader who fails to comply with these terms and conditions.

10.2 Any disputes will be resolved at the sole discretion of the organiser.

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## **11. Contact Information**

For questions or concerns, please contact UWC Atlantic at [events@uwcatlanticexperience.com](mailto:events@uwcatlanticexperience.com)

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## **Acknowledgement**

By booking a pitch at the Summer Fayre, you acknowledge that you have read, understood, and agree to abide by these terms and conditions.