



EXPERIENCE

UWC Atlantic Experience Safety Assurance for External Groups

www.uwcatlanticexperience.com

01446 799000

About UWC Atlantic Experience:

UWC Atlantic Experience (AX) is the home of events, outdoor activities, education and training programmes, corporate development and arts and entertainment at UWC Atlantic College (United World College of the Atlantic) based in the grounds of St Donat's Castle. Our venue is hard to beat - a stunning Grade 1 listed 12th Century castle by the sea in South Wales, surrounded by 122 acres of seafront, woodland, valley and farmland that we've been sharing with the community since 1962.

We've now developed our commercial activities into a wraparound service, sharing our team's expertise, outstanding resources and exceptional facilities at St Donat's Castle to offer an unforgettable experience that's as unique as you are - ultimately to support scholarship funding for the diverse group of students who join us every year from across the globe. UWC Atlantic Experience will help to give these students the unique UWC educational experience that will transform their lives and give you the ultimate experience that will transform yours!

As a College and a charity, a key focus of our activities beyond teaching and learning is to generate income to fund scholarships for the students that study here. UWC Atlantic, founded in 1962, is the flagship college of the inspirational UWC movement comprising 18 schools and colleges worldwide and is the co-creator of the International Baccalaureate Diploma Programme. Every year, students aged 16-19 from over 90 nationalities come here to study the IBDP for two years and are selected on their personal motivation and potential. The diversity of the student body is based on our ability to reach out to attract and encourage new students from vastly differing environments, political, religious, ethnic and socio-economic backgrounds and to provide access to this transformative education, thanks to a robust scholarship programme. UWC Atlantic Experience is here to support that.

Introduction:

This document has been prepared to assure external groups, organisers, teachers and leaders of our commitment to safe and quality activity delivery.

The sections, headings and contents of this document have been created to match up to the OEAP National Guidance External Provider Statements.

All evidence of certificates, documents, risk assessments etc. can be viewed on request.

Data and Privacy:

- We comply with the Data Protection Act 2018 and GDPR
- We have a privacy policy that explains how any personal data the establishment shares with you will be shared, used, stored, secured and eventually deleted or returned. This can be viewed on our website
- We ensure that no images of participants are taken or used for marketing purposes, or published in any way, without the specific written consent of the participants (or their legal guardians if the participants are under 18). This is captured in the booking and consent forms.
- We guarantee that the establishment, the participants or their parents will not be required to agree any waiver or disclaimer which seeks to limit your liability for death or personal injury resulting from your negligence, however we will expect all participants (or legal guardians for those under 18) to have read, understood and signed the acknowledgement of risk statement in the booking/consent forms.

Insurance:

- We hold public liability insurance with more than £10m liability with RSA
- Policy number 7T00128364
- Certificates are available on request

Health and Safety:

- We comply with relevant health and safety regulations, including the Health and Safety at Work etc. Act 1974 and associated Regulations, and have a written health and safety policy and recorded risk assessments which are available for inspection on request.
- We have procedures for accidents & emergencies, and for reporting incidents and accidents

Adventure Activities:

- We hold an Adventure Activity Licence for the activities advertised and offered
- Reference: R0118
- https://aala.hse.gov.uk/aala/provider_detail.php?ref_no=R0118

Additional Accreditation/Affiliation:

- Approved Training Centre Royal Lifesaving Society
- Association of Caving Instructors
- Association of Head of Outdoor Centres
- Associate Membership of Outdoor Education Advisors Panel Cymru
- Association of Mountaineering Instructors
- Institute of Outdoor Learning
- National Coastering Charter
- South Wales Outdoor Activity Providers Group
- Surf Lifesaving Association of Wales

Activity Management:

- We have a policy for staff recruitment, training and assessment, which ensures that all staff with a responsibility for participants are competent to undertake their duties.
- We maintain a written code of practice for activities, which is consistent with any relevant National Governing Body (NGB) (or equivalent organisation) guidelines..
- We confirm staff competence by appropriate AALA-recognised qualifications for any adventure activities to be undertaken, or have staff had their competence confirmed by an appropriately qualified and experienced technical adviser.
- Where there is no NGB or equivalent organisation for an activity, are operating procedures, staff training & assessment requirements are explained in a code of practice.
- We make it clear your expectations of how responsibilities for the supervision and welfare of participants are shared between your staff and visiting staff.
- Participants will, at all times, have access to a person with a current first aid qualification, and are staff practised & competent in accident & emergency procedures.
- All equipment used in activities suited to the task, adequately maintained in accordance with statutory requirements and current good practice, with records kept of maintenance checks as necessary.

Staffing:

- We have a robust recruitment and engagement process to ensure that staff are suitable to work with young people, including enhanced DBS check and barred list check for any staff engaged in direct delivery of activities.
- This includes safeguarding training.
- There are regular opportunities for liaison between your staff and establishment staff.

Safeguarding:

- Our safeguarding policy can be viewed here
[-https://www.uwcatlantic.org/about/policies-safeguarding](https://www.uwcatlantic.org/about/policies-safeguarding)

Vehicles:

- Our vehicles to be used roadworthy, and do they meet the requirements of regulations in the country in which they will be used and regulations on passenger seats and seat restraints

Accommodation and Site:

- Our accommodation comply with current fire regulation requirements (Regulatory Reform, (Fire Safety) Order 2005)
- There are security arrangements in place to prevent unauthorised persons entering the accommodation and our site
- There are separate male and female sleeping accommodation and washing facilities
- Staff accommodation sufficiently close to young people's accommodation for adequate supervision
- Accommodation and site visits are supported and strongly recommended.
- Floor plans and site maps are available on request

Subcontracting:

Where any element of provision is subcontracted, we ensure that each sub-contractor meets the relevant specifications outlined in the other sections of this form, and are records of checks of sub-contractors available for inspection

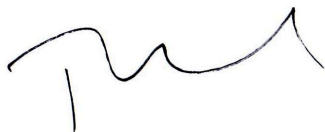
PROVIDER CONFIRMATION:

We confirm that the details given above are correct, and that our organisation will give prior notification of any significant changes that might affect the safety and wellbeing of user groups.

For further information, queries or concerns please contact us.

This form has been complied and validated on:

Tom Partridge
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Correct as of January 2024