



# GLE | 2024

GLOBAL LEADERSHIP EXPERIENCE

## COURSE PACK



# WELCOME NOTE

Dear Participants and Families,

Welcome to the Global Leadership Experience (GLE). GLE is an innovative, challenging and experiential two-week programme organised by UWC Atlantic Experience in collaboration with Critical Engagement CIC.

Our team nurtures an environment where programme participants can grow to become changemakers needed in today's world, by experiencing, internalising and reflecting on the UWC core values. The vision of GLE is to equip young people with the leadership skills and experiences needed to make a positive impact.

GLE will be attended by young people from diverse backgrounds from across the world. This represents a unique opportunity to share experiences and forge new international friendships whilst becoming part of the wider UWC community.



**To ensure the course is right for you, please read this document carefully. Should your application be successful, the contents of this document form part of our terms and conditions for enrolment onto GLE 2024.**

Tom Partridge  
Head of UWC Atlantic Experience  
On behalf of the Global Leadership Experience Team  
[www.uwcatlanticexperience.com/gle](http://www.uwcatlanticexperience.com/gle)

# CONTENTS

1. Location and Contact
2. Travel Information
3. Disrupted Travel Fees
4. Travelling Under the Age of 18
5. Visa and Insurance
6. What to Bring
7. Medication and Valuables
8. Dietary Requirements
9. Accommodation
10. Arrivals Day 1 and 2
11. Morning Gathering
12. Code of Conduct
13. Basic School Rules
14. Contacting Home
15. First Aid
16. Unsupervised and Free Time
17. Information Guidance
18. Safeguarding
19. Frequently Asked Questions

Please read the information carefully and contact us if you have any concerns. Please use this checklist to prepare for the programme. The boxes that are left empty are for you to complete and help you plan.

## CHECK LIST (Please check carefully prior to departure)

## WHEN

Pay course fees to confirm your place at GLE 2024

2 weeks from confirmation

Book travel

ASAP from confirmation

Purchase any additional travel insurance you may require

Submit [Travel and Logistics form](#)

31st May 2024

Ensure you have all items in the suggested kit list

Contact us should any of your personal and emergency details change prior to arrival

Pack your bag (don't forget your travel documents)

**Get ready for GLE 2024!**

**Now!**

## LOCATION & CONTACT

**Address:** UWC Atlantic, St Donat's Castle, Llantwit Major CF61 1WF, UK (Wales)

Detailed travel information on how to get to UWC Atlantic by road or by rail can be found here: [www.uwcatlanticexperience.com/get-in-touch/](http://www.uwcatlanticexperience.com/get-in-touch/)

**Email:** [gle@uwcatlanticexperience.com](mailto:gle@uwcatlanticexperience.com)

**Telephone and 24hr emergency contact:** +44 (0) 1446 799 000

## TRAVEL INFORMATION

**We recommend booking travel as soon as your place on the GLE programme is confirmed. You must complete the [Travel and Logistics Form](#) that will be sent to you with your confirmation by 31st May 2024.**

**Transfers are only available from/to Heathrow Airport and all participants not arriving directly at the College should arrive and depart from this airport.**

### **PARTICIPANT ARRIVAL | AIRPORT PICK UP**

Should you require transfer to the College, you must arrive at London Heathrow Airport on Saturday 20th July between 9am (BST) and 5pm (BST). There will be 3 departure transfer slots at 1pm, 4pm and 7pm, therefore, please expect some waiting time at the airport (a packed lunch and water will be provided).

On arrival at your terminal, collect your baggage and make your way through departures to the arrival hall and look for a member of the GLE team who will be wearing a UWC Atlantic Experience or GLE t-shirt and clearly holding a sign. Please ensure you have mobile data allowance that can be used in the UK to inform your parent/guardian of your safe arrival. Should parents/guardians require updated travel information, please do not email, please call +44 (0) 1446 799 000. Emails will only be intermittently checked on arrival and departure days due to staff supervising transfers.

If you are being chaperoned to the airport, please meet the GLE team at North Meeting Point, Terminal 5.

Please be aware, the journey from Heathrow Airport to UWC Atlantic is approximately 3-hours and is an opportunity for you to start getting to know your peers. Hot food will be available at the College on your arrival.

# TRAVEL INFORMATION CONT.

## PARTICIPANT ARRIVAL | DIRECTLY AT THE COLLEGE

Participants must arrive at UWC Atlantic on Saturday 20th July between 12pm midday and 10pm. Please report to main reception on arrival and from there, a member of the GLE staff team will escort you to the accommodation day room for check in. Parents or accompanying guardians dropping off the participant are welcome to explore the campus grounds but must stay within dedicated areas specified on arrival. Hot food will be available for participants at the College.

## PARTICIPANT DEPARTURE | AIRPORT DROP OFF

Should you require transfer to London Heathrow, you must book a departing flight for Saturday 3rd August with a flight departure time between 12pm-7pm BST. Breakfast is provided before departing the College along with a packed lunch.

If a parent/guardian is meeting the participant at Heathrow Airport, please specify this on the travel form with information on which terminal to meet you. You must meet the GLE team between 12pm-7pm BST on departure day.

## PARTICIPANT DEPARTURE | COLLECTION FROM COLLEGE

Participants must be collected from the College by 12pm BST at the latest. For participants being collected from campus, breakfast (and if applicable) lunch will be provided.

**Final travel plans will be communicated to parents/guardians and participants approximately 2 weeks before the start of the programme.**

**Please ensure that the participant has the emergency number in their phone and keeps their phone charged at all times: +44 (0) 1446 799 000.**

UWC Atlantic Experience does not hold themselves liable for covering the costs of any participant missing a flight for any reason or having a flight cancelled or delayed. However, a member of staff will ensure the participant is safe and is able to organise alternative travel arrangements. The emergency contact number for participants, parents and guardians is +44 (0) 1446 799000. This line is available 24 hours a day and you will be transferred to the appropriate staff member.

## DISRUPTED TRAVEL FEES

Should you need to make last minute changes to travel i.e. cancelled/delayed flights or changing of arrival/departure days, a supplement fee of £200GBP per person plus additional transport costs (i.e. taxis) applies, payable in advance.

## TRAVELLING UNDER THE AGE OF 18

In line with our safeguarding policy, international participants under the age of 18 are not permitted to travel unsupervised at any time while in the UK (this does not apply to UK nationals residing in the UK). For example, waiting unaccompanied in the airports due to flights arriving or departing outside our specified times, or, ongoing travel to alternative departure points, for example traveling from Heathrow Airport to other airports or train stations. You will be required to provide detailed travel logistics on the travel form.

To request an exception to the travel rules, please contact us to review this on a case-by-case basis by emailing: [gle@uwcatlanticexperience.com](mailto:gle@uwcatlanticexperience.com)

### UNACCOMPANIED MINORS FLIGHT TRAVEL

Parents/guardians of unaccompanied minors (participants under 18 travelling on their own) should carefully check 'accompanied flight' policies which may vary widely from airline to airline. It is very important that parents arranging an accompanied flight investigate the specific policies of the airline in question. Do not hesitate to ask the airline any detailed questions about any policy that seems confusing.

Should you use a service that requires additional administration or a designated named person to be present on arrival and/or departure, a supplementary fee of £75 GBP will be charged, payable in advance. This must be clearly stated on the travel form which must be completed no later than 31st May 2023. Requests for this service after this deadline cannot be guaranteed.

If you are required to provide a name when booking this service, please use Thomas Partridge. Please be aware this will likely change and you will be updated with the name of the 'designated named person' a maximum of 1 week before arrival.

## VISAS AND INSURANCE

Participants who require a VISA to enter the United Kingdom should apply for a [Standard Visitor Visa](#). Should you need additional documents to support your VISA application, you should contact us in advance to ensure your application can be processed in time for the course start date. We will not be able to guarantee the refund of the programme fees in case of participants missing the course due to unsuccessful VISA applications.

[For eligibility information please visit: www.gov.uk/standard-visitor-visa/eligibility](http://www.gov.uk/standard-visitor-visa/eligibility)

[To apply for a Standard Visitor Visa please visit: www.gov.uk/standard-visitor-visa/apply](http://www.gov.uk/standard-visitor-visa/apply)

Although we provide Guard Me international travel insurance as standard, participants travelling from overseas may also wish to purchase travel insurance for the duration of their travel and stay at UWC Atlantic. Missed flights and baggage are covered in the Guard Me + cancellation policy - please see the insurance policy document for full details.

We will set up an insurance policy for each student individually valid for the exact dates of the GLE course (from arrival to departure days). However, in the unfortunate case of needing to make a claim, this can only be done by the participant with support from their parents/guardians and through GuardMe directly, not through the GLE programme.

Any claims must be made within 28 days via the Guard Me online portal (<https://claimsform.axa-travel-insurance.com/>). The details of your individual insurance policy will be sent to the parents/guardians in good time before the start of the course and you will also receive a link to download the 'Doctor Please!' app.

Please note that additional travel or tourist arrangements outside the dates of the course would not be covered by this policy.

If you are visiting the UK from an EU country or Switzerland and you fall ill or have a medical emergency during your temporary stay, you can use a valid EHIC issued by your home country to access healthcare. If applicable, please ensure you bring your EHIC along with your ID/passport documents.

# WHAT TO BRING

## ESSENTIAL

- Appropriate clothing (day to day clothes) include some warm options
- Loose-fitting clothing that can be worn for outdoors and sports activities, eg. tracksuit, hooded sweatshirts, shorts, leggings, etc
- An appropriate outfit for the Gala (something smart-casual)
- Towels (including beach/swimming towel)
- Reusable water bottle
- Waterproof jacket and hat or cap for the range of weather
- Hiking boots and suitable footwear for taking part in outdoor sporting activities
- Several changes of underwear/socks (complimentary laundry facilities available)
- Swimming costume
- Sports shoes and flip flops
- Sunscreen
- Wash kit (personal hygiene items)
- Pyjamas or similar sleeping clothes
- House shoes/slippers
- Medication (This must be declared on the Application Form and clear instructions for administration must be provided)
- Mobile phone charger and adapter plugs for the UK

## OPTIONAL

- Musical instrument (if you have/play one and would like to bring it and share your musical talent with the rest of the group)
- Reading book
- Favourite card or small board game
- Personal journal/diary
- Camera
- Mobile phone
- Writing stationary
- Other waterproof clothing, e.g. waterproof trousers
- Preferred snacks (Atlantic College is rural and you will only have access to a small tuck shop). Please bring any special or preferred snacks - they must not contain nuts. Deliveries to the College are not permitted

**Note (1): Wales is known for mild and wet summers, therefore, we can't stress enough the need for appropriate clothing as well as a waterproof jacket, a hat, and enough sunscreen to last the whole duration of the programme.**

**Note (2): All specialist equipment for activities will be provided by our staff, and we advise you not to bring your own.**



# MEDICATION AND VALUABLES

On arrival, we will ask you to give us your [passports and any medication](#) so that we can keep them stored in a locked, safe place at the College. You will not need your ID or passport at any time during the programme. Your medication will be distributed by our pastoral team as per the information provided in the medical form as part of the application form.

Please note:

- You are responsible for safely storing your own valuables (excluding passports and medication) in your lockable area and GLE takes no responsibility for any loss or theft.
- We strongly recommend you do not bring valuables or cash.
- In the case of bringing cash, we strongly recommend bringing a minimal amount.
- We strongly advise participants to bring debit cards that can be topped up by parents/guardians online, NOT cash as many outlets in the UK are now contactless only.
- We cannot facilitate the transfer of money to participants.
- If participants bring cash, be sure to bring Pounds Sterling (UK currency only) as there is no facility to exchange money at the College and we can not provide external assistance to exchange foreign currency.
- If you bring cash or coins, please check that they are new and not old money as it will not be possible to go to a bank or post office to make the exchange. In the UK there is no requirement to carry a form of ID at any time so we will only release passports back to students on departure day.
- If participants are found in possession of any medication, including medication that can be bought over the counter in the home country, this would be referred.
- If the participant's medical status changes for any reason between the time of completing the application form and arrival, you must inform us immediately to allow us to consider any possible implications for participation in the course. Failure to inform us truthfully and accurately of such changes would result in an unacceptable compromise to our duty of care and the participant removal from the course. No refund or compensation of any kind would be given in these circumstances. Should the participant already be in the UK, parents/guardians would be entirely responsible for repatriation and all costs incurred.

## DIETARY REQUIREMENTS

All dietary requirements and allergies should be indicated in the application form. If we do not receive this information from you, we assume you have no specific dietary requirements and you can eat meat, eggs, fish, nuts and dairy products. All main meals will be prepared by our catering team at UWC Atlantic and we can cater for a wide and diverse range of requirements so long as this is clearly specified prior to your arrival.

Our meals include a range of healthy options, including vegan, vegetarian and halal. Hot and cold drinks, snacks and fruit will also be available throughout the day, and cereal, milk, toast and preserves will be available in the student houses throughout the whole duration of the programme.

Weather permitting, we will have several picnic-style meals outside; where cold food or a BBQ will be served.

Participants are welcome to bring any food or nibbles of their choice, but please do not bring any food which may contain nuts as the campus is strictly nut-free.

## ACCOMMODATION

We will be using two mixed gendered student houses on campus. Each house will have a male and a female floor as well as a non-binary room and bathroom on each floor. There are up to 4 participants to a room. Rooms are pre-allocated by the GLE team.

All participants are encouraged to socialise in the house day rooms, college common areas and outside, weather permitting, during allocated free time. Should participants require additional space under specific circumstances, such as a requirement to pray, this must be clearly identified on the application form in section 5. Each house will also have a quiet room that students can use.

Participants are expected to respect each other's space, and are not allowed to access any other rooms at any time. It is important that all participants respect this throughout the whole duration of the programme and ensure all participants and staff are made to feel comfortable at all times.

**Note: If you have any concerns about any of the above, please contact us prior to arrival.**

# ARRIVAL DAYS 1 AND 2

## DAY 1

When you arrive you will need to check in. You will head over to your accommodation and you will meet more members of the GLE staff team who are going to help and support you during your experience. We will ask for your name and check your passport / ID, which you should then give us to hold in our secure area until departure. You will be provided with a lock for the lockable area of your room to safely store any valuables. If you are carrying any medication, this must also be given in to arrival staff, who will check your medication schedule with you. Please note that no medication is allowed to be kept by participants for any reason at any time.

Next, you will receive your t-shirt, lanyard, water bottle, the Wi-Fi code and your room key card and we will show you to your room with your luggage and also show you the location of the bathrooms and the laundry. We will then give you about half an hour to settle in and then ask you to report back to the main day room where you can get something to eat and drink before you start to take part in activities to get to know your new course participants and make some friends.

We understand that you might feel a little tired, and maybe a bit nervous, but we would like you to stay active and awake until lights out at 10pm to get used to the new routine and time zone as quickly as possible. If you arrive very late, you may be asked to go directly to bed after check in and dinner to ensure you are fresh for the first full day of GLE.

## DAY 2

You will have a slightly later than usual wake up, between 7:30am and 8am and you will have breakfast in the Dining Hall of the Castle. At 9am we will have an introductory assembly, followed by a full day of activities that introduce you to each other, the team, and the purpose of the programme.

## MORNING GATHERING

Every morning on non-excursion days we will hold a morning gathering, between breakfast and the first activity. As with all aspects of the programme, you must be on time for this. This will be the time when we tell you all the news, any changes (especially about the weather), what times you need to be in certain places and if we will revise the daily timetable. You can also ask us any questions.

## CODE OF CONDUCT

Our code of conduct is written to protect everyone on the GLE course and make sure that we all have a happy and supported experience.

We will not tolerate:

- Leaving the residences after 10pm without prior staff consent
- Forceful projection of opinions
- Raised voices due to anger or strong feelings
- Impersonation or mockery
- Possession or use of cigarettes, alcohol or illegal drugs at any time either on or off Campus (the College is a completely smoke free zone)
- Bullying or persecution of any kind including online
- Inappropriate or foul language
- Violence
- Lack of respect for the general rules of the school
- Breach of health and safety rules and regulations
- Breaking our GLE course rules
- Theft

Anyone who breaks this code of conduct and causes distress to a fellow student or member of staff will be subject to the levelled rule breaking policy of the school.

# BASIC SCHOOL RULES

- Do NOT add any member of staff to your social media account - they will say no! Instead, you can add @uwcatlanticexperience and @criticalengagement to your Instagram and tag us into photos using the hashtag #GLE2024
- Do NOT take a photo or video of anyone without their permission
- Respect the buildings
- Respect the furniture
- Respect all staff
- Respect all activity providers
- Say 'please' and 'thank you' all the time, it is a part of British culture
- Be respectful towards all GLE course participants

## SOCIAL INTERACTION

No violence/harassment/bullying of any kind towards participants, staff and members of the public will be tolerated on campus and off-campus throughout the whole duration of the course.

## SEXUAL INTERACTION

No sexual interaction of any kind will be permitted on campus and off-campus throughout the whole duration of the course. Access to other participants' dorms will not be permitted. Participants are expected to use designated areas (eg. dayroom) to interact with each other when back in their houses.

## PROPERTY AND LOCAL ENVIRONMENT

No damage to property and/or the local environment of any kind will be tolerated on campus and off-campus throughout the whole duration of the course. An inspection of the houses will be carried out before the course ends.

## USE OF TECHNOLOGY

Free Wi-Fi is accessible on the campus to all participants, but participants are encouraged to limit its use in order to maximize face to face social interactions with peers.

Misconduct, including cyber violence/harassment/bullying using UWC Atlantic equipment and/or internet facilities, will not be tolerated throughout the whole duration of the course.

## CONTACTING HOME

We would like you to be immersed in this once in a lifetime experience. Make the most of every moment and live in the present. Try to avoid constantly communicating with people back home and instead use the time getting to know your new friends. At times, you may be asked to use your mobile phones during a session to carry out some project work or play some games. Facilitators may take your phone away if they believe you are not using it appropriately. Also, let your friends and family know your timetable so that they respect your time and don't bother you while you are enjoying a lesson or an activity.

Parents, please help us to immerse your child in the GLE course and minimise your communication with them and be mindful of times when they may not have access to their phones (lessons, activities etc).

## FIRST AID

In case of injury, there is always a member of staff on duty who is first aid trained, and will be able to aid on site. Should any participants require further medical assistance, transport to the nearest medical facility or hospital will be available 24h/day, and parents/guardians will be kept informed accordingly at all times.

## UNSUPERVISED AND FREE TIME

Participants will have a sleep-in pastoral supervisor and a member of the pastoral team will be present in the evenings in the accommodation but not during the lunch break (note that the accommodation block is around 50m from the welcome desk, staffed 24/7).

Participants must complete all compulsory activities on the course, but will be permitted freedom to move independently around the campus during unstructured free time, but must strictly adhere to any curfews or other restrictions communicated by staff and only access designated areas of the campus.

## REMEMBER...

There will be times when all participants can relax in their accommodation. There is a day room with a TV in addition to a large space outside the houses to play games or relax outdoors. We suggest that participants use their free time to also prepare for the next activity or project

- You are not allowed in each other's rooms under any circumstances
- If you are close to one of your friends, or another course participant, think about how your behaviour with them may make others feel. For example, heavy public displays of affection may make others feel uncomfortable.
- You must only use the parts of the campus specified for your free time

During the offsite activities and excursions participants may be given the opportunity to enjoy semi-supervised free time with friends. Participants will be given a very clear area in which they can spend their time, and must stay in pairs or groups at all times. There will be a staff member patrolling the area and another staff member in a central location at all times.

## ACTION: PHYSICAL AND OUTDOORS ACTIVITIES

The GLE programme will involve a wide and diverse range of activities including an outdoor and action learning programme. This may include activities on land, water, underground, and those based on the sea. UWC Atlantic has a range of on-site facilities (e.g. climbing wall, swimming pool), and it also benefits from its coastal location.

Taking part in any adventurous activity involves some element of risk and it is not possible to totally eliminate them all. The management of safety is the shared responsibility of the participant, parent/guardian and GLE/other appointed staff. Where the risks are managed effectively, a balance is achieved between having fun, learning and everyone's safety.

# INFORMATION AND GUIDANCE

## OUR COMMITMENT TO SAFETY

Atlantic Experience is a College department with specific responsibility for outdoor and adventure activities. As part of its safe management our qualified staff will provide risk-managed activities. Our safety management system is externally inspected by the Adventurous Activities Licensing Authority as per UK Regulations and Legislation. (License number R0118). In addition, we are an Approved Training Centre offering Royal Lifesaving Society Awards and Qualifications.

Should you wish to discuss any aspects of the outdoor, adventure and physical activity or if you have any questions about the delivery of the programme and/or service you can contact the Head of Atlantic Experience. Parents/guardians are entitled to withdraw participant consent for any aspect of our services/activities at any time by stating so in writing to the Head of Atlantic Experience, Tom Partridge: [tom.partridge@uwcatlantic.org](mailto:tom.partridge@uwcatlantic.org)

To ensure all participants and staff make the best out of this experience, we would appreciate it if you could reflect on these expectations which are to be respected and followed by everyone at all times. Should participants fail to adhere to these, parents/guardians would be informed and a decision of withdrawal from the programme may incur without prior warning. We hope you appreciate the physical, emotional well-being and safety of all participants and staff is our priority.

## SAFEGUARDING

Safeguarding all members of the UWC Atlantic and GLE community, and in particular our participants, is the main priority for us.

We affirm our commitment to the wellbeing and safety of all members of our community in reflection of UWC's core values of personal responsibility and integrity, autonomy and mutual responsibility, respect and compassion. We also affirm our full commitment to safeguarding and to promoting the wellbeing of all children and young people in the care of UWC schools, colleges, national committees, projects and educational programmes.

We confirm our belief in the right of all children to be protected from all forms of abuse, neglect, exploitation and violence, as set out in the UN Convention on the Rights of the child.

We welcome any member of the UWC Atlantic community, who wishes to report an experience of sexual misconduct, harm, abuse or neglect, to do so at any time. Individuals who choose to come forward can do so knowing that we are here to listen to whatever experience they choose to share, we will always take them seriously and will follow up to help ensure the safety of our whole community.

### REPORTING CHANNELS

You can contact the College in the first instance by emailing our Programme Designated Safeguarding Lead [safeguarding@uwcatlantic.org](mailto:safeguarding@uwcatlantic.org)

To view the Safeguarding and Respectful Community Policy please click [here](#)



# FREQUENTLY ASKED QUESTIONS

## WHAT IS THE APPLICATION PROCESS FOR GLE?

Unlike our other summer education programmes, GLE is open for applications between set dates at the start of the calendar year. All applications are then reviewed together straight after the closing date (31st March 2024). Applicants are assessed on their eligibility and reflective question responses. Selection is made based on their responses to ensure not only are their ethics and motivation aligned to the UWC movement, but that they can provide diverse experiences, understanding and culture to the group.

All applicants are notified if they have been successful or not by the end of April.

## HOW MANY PARTICIPANTS WILL THERE BE IN TOTAL?

There will be up to 50 participants from around the world, in total.

## WHAT LANGUAGES IS GLE DELIVERED IN?

The GLE programme is only delivered in the English language. Whilst there are many international participants and languages spoken at GLE, we encourage communication throughout the course to communicate in English so that conversations are inclusive for all. You must be able to communicate in English to participate in GLE.

## WILL THE PARTICIPANTS RECEIVE A CERTIFICATE?

Yes, all participants, who complete the course will receive a certificate stating the course dates. GLE is an official UWC Short Course, therefore, on completion of the programme participants will be able to access resources of the UWC community (such as UWC Hub).

## HOW ADVENTUROUS IS GLE?

Participants should be ready for a challenging social programme, which takes place indoors and outdoors. Participants should be prepared for, and willing to fully experience this challenge and be busy at most times of the day.

## WHAT TYPES OF ACTIVITIES TAKE PLACE?

The UWC Atlantic College campus boasts its own beach, forest, lake, brand new indoor sports centre, concert/theatre venue, cinema, an indoor and outdoor swimming pool, outdoor and indoor volleyball, climbing tower and a gym. Full use of these facilities will be made.

## **ARE THERE ANY EXCURSIONS?**

Yes. There will be around 3 day trips, and an overnight camping trip.

## **WHAT ABOUT BAD WEATHER?**

We will attempt to fulfil all aspects of the social programme, despite adverse weather conditions. However, in the event that bad weather could pose any kind of risk to safety or the significant enjoyment of the participants, a substitute activity will be provided. Again, GLE is an action-based programme and participants should be aware that rain will not stop play!

## **HOW IS THE ACCOMMODATION SUPERVISED?**

The supervision of the houses falls under the pastoral care of the UWC Atlantic team and facilitators will be available 24 hours a day in the case of emergency or needing to provide any type of care or support to the students.

## **WHAT ARE THE ARRANGEMENTS FOR MEALS?**

Most meals will be enjoyed in the main cafeteria within the castle in the 'Harry Potter style' dining room. All dietary requirements can be catered for and a full range of hot and cold food is offered. There will also be snack points throughout the day appropriate to the timetable but will typically include an additional mid-morning and mid-afternoon snack. On days when students take a full-day trip or need to set off early for an afternoon excursion, full packed meals will be provided.

## **WHAT IF A PARTICIPANT IS STILL HUNGRY?**

In addition to the standard meal schedule, snacks will be made available in the common kitchen of each student house in the form of hot/cold drinks and also fruit spreads and bread late into the evening.

## **WHAT ARE THE GENERAL SECURITY ARRANGEMENTS?**

UWC Atlantic College is a gated campus with 24-hour reception and participants will be clearly informed of the security arrangements as part of the first-day inductions. Participants will be strictly monitored at all times with attendance being taken at regular intervals of the day.

## **WHAT ARE THE SUPERVISION RATIOS?**

The supervision ratio will differ depending on the activity. As a general rule, for adventure-based activities, the ratio is 1:10, for excursions/trips the ratio is 1:15.

## HOW IS WRAP-AROUND CARE ORGANISED?

The wrap-around, comprehensive pastoral care package provided by GLE is a three-layered system, which covers all aspects of care outside of designated, supervised activity (lessons, activity sessions etc).

- Layer one: One member of staff is allocated to each house and is responsible for all students living in that house (nighttime, meal times, short free time sessions)
- Layer two: A Duty Management System at the campus ensures that an additional, Senior Staff Member is always on call, 24 hours a day, on a rota system
- Layer three: The 24-hour reception located on site would be mobilised in the case of needing supplementary first aid, in the case of any significant emergency or fire.

## DO I NEED A PASSPORT AND VISA TO TRAVEL TO THE UK?

Yes, all foreign nationals entering the UK now require a passport (not only an identity card). Should you need to apply for a VISA in advance, you should use your GLE course confirmation document, which you will receive when you have paid in full for your course. Parents and Guardians are required to make their own, private travel arrangements to ensure the safe and legal arrival of their child in the UK at the specified airport ready for transfer to UWC Atlantic. We are not able to offer specific advice on any airline policy or entry UK requirements.

## WHAT HAPPENS IF I BREAK THE RULES?

We will operate a colour coded (levelled) rule breaking system as follows:

### Level 1 - Blue

Example: Being late or absent without excuse. Being disruptive in classes or on activity (including using mobile devices when asked not to). Being noisy. Not keeping your room tidy. Being casually rude or disobedient. Being disrespectful. Swearing. Not listening to people in authority.

Consequence of breaking Level 1 rules: Verbal warning and ongoing monitoring

### Level 2 - Brown

Example: Repeated occurrence of any Level 1 rules being broken. Any destruction of any property at any time when on the course. Accessing rooms of the opposite sex. Heavy petting (heavy public displays of affection) at any time. Accessing accommodation, of the same sex, without permission. Total disregard of rules or curfews. Setting off any alarms for no good reason. Smoking or being in possession of cigarettes at any time during the course on or off campus. Going missing on campus.

Consequence of breaking Level 2 rules: Course Director informed. Head of UWC Atlantic Experience informed. Parents/guardians informed. Written notes taken and the participant is placed under strict monitoring until the end of the course.

### Level 3 - Red

Example: Consumption of drugs or alcohol, including possessing these substances. Breaking the law. Threatening, intimidating, hurting or bullying any other person at any time. Sexual intimacy, including sexual intercourse. Going missing on external activities or excursions. Staying away overnight. Gross destruction of property. Endangering yourself or others.

Consequence: All managers informed, including the Head of UWC Atlantic College. Parents/guardians informed. Police will be called in the case of law breaking or going missing. Immediate removal from the course. Parents/guardians must make arrangements to assist with the removal of the participant from the course as soon as possible. No refunds will be given under any circumstances.

## WHAT ARE THE FULL TERMS AND CONDITIONS?

This FAQ document forms the basis of our core GLE terms and conditions. In addition, GLE falls under the umbrella of all summer programmes taking place at UWC Atlantic Experience and as such is governed by the standard terms and conditions of all summer courses at the College, a copy of which will be provided.

## HOW DO I BOOK?

In order to book a place, please apply through the UWC Atlantic website by completing the application form before the closing date. If you require financial support, you must complete the scholarship application form. Please note, scholarships are limited to up to 10 places and due to the conditions of the funding, priority is given to those residing in Wales. You should consider only applying via the scholarship route if you cannot cover the costs of the GLE fee. If you are not successful for a scholarship, you cannot transfer to be a fee-paying applicant.

## WHEN IS PAYMENT REQUIRED?

Once your GLE application is approved at the end of April, you will be issued an invoice that you must pay within 14 days via the payment link on the invoice. If you require a payment plan, please speak to us in advance. On a case-by-case basis, if we are able to offer flexible payment terms, full payment would still need to be received 5 weeks before the start of the programme.

When we receive your full fees you will be issued a booking confirmation letter that can be used for visa applications. Should you require payment in instalments, please contact us directly to discuss this further so that it does not delay your visa application.

### **ARE FEES NON-REFUNDABLE?**

All fees are non-refundable from the point of payment, however, please note the benefits of the included insurance policy. Full policy documents are available on the UWC Atlantic GLE webpage.

### **ARE SCHOLARSHIP PLACES AVAILABLE?**

Yes. There are up to 10 places available which offer a 50% scholarship for the course fee. This financial support applies only to the course fee and does not contribute to travel or other costs. Therefore, those on a scholarship will be expected to pay £1,347.50 plus any other costs such as travel, additional insurance, etc.

### **HOW DO I APPLY FOR A SCHOLARSHIP?**

Should you wish to apply for a scholarship, you must complete the scholarship application form.

### **CAN I APPLY VIA BOTH THE SELF-FUNDED AND SCHOLARSHIP ROUTE?**

No. You should only apply via the scholarship route if you require the financial support. Scholarship places are limited to 10, therefore this route is a lot more competitive. If you are not accepted for a scholarship, you cannot transfer your application to the self-funded route if you are not successful, so please carefully consider if the scholarship route is the best option for you.

### **DO YOU OFFER FULL SCHOLARSHIP PLACES?**

No. Unfortunately, due to a lack of funding we are only able to offer financial support for 50% of the course fee for a maximum of 10 participants.

### **I HAVE OTHER COMMITMENTS. CAN I ONLY ATTEND PART OF THE PROGRAMME?**

No. When applying, you must be able to commit to the full period of the GLE programme and we cannot authorise temporary leave from the course, neither joining late or leaving early. It is important for all the experience of all the participants that everyone is committed fully to the programme.

### **ANY FURTHER QUESTIONS?**

Please email us on [gle@uwcatlanticexperience.com](mailto:gle@uwcatlanticexperience.com) for any further queries and we will get back to you as soon as we can!