

# STANDARD TERMS AND CONDITIONS

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## Payment

Payment in full must be made within 14 days of receipt of the offer letter to the relevant programme. Should payment not be made within this period, UWC Atlantic Experience reserves the right to cancel the applicants booking.

All booking fees are calculated in British Pound Sterling (GBP), and will not be recalculated or modified in line with any fluctuation in the UK exchange rate or bank charges.

## Cancellation

Fees payable are non-refundable. Refunds will only be given in the event of the course being cancelled by UWC Atlantic. Exceptional circumstances may be considered at the discretion of the College. Additional COVID refund policy applies (detailed below).

UWC Atlantic Experience reserves the right to cancel the course up to 7 days before the start date due to unforeseen circumstances or if numbers enrolled have not reached the minimum requirement. Whilst all efforts will be made to offer a suitable alternative course, if this is not practicable or is not deemed suitable, a full refund of the course fee will be offered. We strongly recommend you have adequate travel insurance to cover any other losses if travelling outside of the UK.

All course fees are calculated in British Pound Sterling (GBP), and will not be recalculated or modified in line with any fluctuation in the UK exchange rate. Any applicable refunds are similarly calculated in GBP and are subject to the same conditions.

## COVID-19

Should we need to cancel the course for any reason related to COVID19, we will issue a full refund of monies paid in British Pound Sterling (GBP).

Should a participant not be able to attend due to being infected with COVID19 we should be notified as soon as possible. refund for the amount paid will be issued when a track and trace email/text or doctors certificate is produced.

## Participant Withdrawal

UWC Atlantic Experience reserves the right to withdraw any participant from a course if we deem their behaviour to be detrimental to the safe and smooth running of the course or if their behaviour brings the course into disrepute.

Any non-disclosure of a medical condition or any personal circumstances which require significant support or may otherwise affect the participant's ability to complete the course will result in the participant being withdrawn. Any associated costs of such support will be the liability of the participant.

Regulations made for the health, safety, welfare and comfort of course participants must be observed.

## Personal Effects and Injury

UWC Atlantic Experience cannot accept responsibility for any personal loss or damage to property or any injury sustained by participants. Course participants must take out travel insurance to cover accidents, injury and loss of personal belongings or cancellation.

### Medical and Participant Consent

All participants must have completed the relevant booking forms including all questions relating to health and safety.

### Media Consent

Images may be taken of participants and used in future marketing. Should you wish to not have your image used, please notify UWC Atlantic Experience.

### Data and Privacy

To view a copy of our privacy policy which explains how we retain and store your data and information provided please visit:  
[www.stdonats.com/privacy-policy](http://www.stdonats.com/privacy-policy)

### Behaviour

All participants will be expected to comply with [UWC Atlantic Code of Conduct](#)

### Policies and Procedures

To view our comprehensive suite of College policies including our safeguarding policy please visit:  
[www.atlanticcollege.org/college-policies](http://www.atlanticcollege.org/college-policies)